Quiz Night Subcommittee 2021 (Lightmittee) Meeting #3 30/08/21

Attending

- Corin (UniSFA)
- Grace (UCC) [Proxy for Alistar (UCC)]
- Liam (Panto)
- Amber (Unigames)

Apologies

Meeting Opened: 11:12am

Minigames

- Corrin could set it up within the budget limits
- Grace is setting up a spreadsheet

> Grace: Setup minigames spreadsheet

- Minigames:
    - Guess the sweets in the jar
    - ~~Coin roll? Decided against~~
    - Decided against minigames other than Sweet Jar because:
        - Unknown prizes
        - Having no other minigame ideas
        - Not knowing whether we have the hands to run it
    - Note to future subcommittee: Track feedback for lack of minigames.

> Corrin: Setup Sweet Jar

- Minigame prizes:
    - Guess the sweets would be the sweet jar
    - ~~Prizes? Decided against~~
        - Since we aren't doing many minigames, a sectioned off prize table wouldn't be tangible
    - Points

> Grace: Talk to Darkmittee about point allocation for minigames

Door Tickets

- Panto (Liam) not sure if they have access to the square reader
- Cash at door
- Need someone to man the door
    - Check ID at the front
    - Liam and Corrin volunteered

Tables

- Assigned or not assigned?
    - Tables not assigned since in the past it worked for Cameron Hall, benefits of assigned table doesn't apply.

Equipment

- Pens and Paper

> Liam: Get pens and paper/pads (from bank)

- If bank does not source pens and paper, clubs have stationary

On the Night Setup

- Time: 6:00pm
- People who volunteered:
    - Corrin
    - Liam
    - Alistar (not personally confirmed)
- Things to setup:
    - Team tables
    - Minigame table
    - Darkmittee area (stage area):
        - Whiteboard
    - Prize table

Finances

- Get prize receipts in.
    - Unigames

> Amber: Get Unigames prize reciept (ask Jackie)

    - UniSFA

> Corrin: Get UniSFA prize reciept

    - Panto

> Liam: Get Panto tickets and reciept

- Invoice for the Tav booking
    - Liam has sent an email and is waiting for a response

> Liam: Follow up on Tav invoice

- Tav security not neccesary.

Meeting closed: 11:47am