

Meeting_2_Cam_Hall_Quiz_Night_Subcommittee_05_08_2023

Attendance

- Cormac
- Lara
- Oscar
- Bones
- Lorenzo
- Bee
- Chris

Apologies

Absent

- Artemis

Meeting scheduled: 11:00

Meeting open: 11.10

Action items from previous meeting

Darkmittee: read old quizzes

- ongoing

Lorenzo: do budget stuff

- waiting on the tav to respond about prices

Panto: Discuss dark/lightmittee

- done

Chris: write up the EMP

- will do this week

everyone: get your presidents details (phone number, email, legal name)

- ongoing

Oscar: Contact the Tav about running the event

- ongoing (ty)

Everyone: start thinking of a theme

- we have done some thinking

Bureaucracy

- EMP needs to get done for now

everyone: get your presidents details (phone number, email, legal name) and send them to Chris

Event Management

Date and Time

- DATE: Friday the 15th of September
 - unanimous vote
- Time:
 - have to discuss with the Tav
 - last year doors opened at 6.30pm
 - quiz started at 7pm
- Tav saying 6.30 open seems fine with them
- once we know prices we can go ahead and book

Theme

- themes so far:
 - cartoon theme
 - space cowboys
 - Cryptid/monster theme
 - Fairy tale theme (/fantastical forest)
- try to expand it from just the basic theme names we have here
- *subcom desperately trying to figure out the easiest way to vote for a theme*
- we will continue thinking about it until wednesday next week
 - we'll have a final vote by that time

Finance

Budget

- waiting on the tav...
- Oscar tells us about tav email:
 - we dont need security
 - they have their own quiz night menu (it is cheaper!)
- cheaper pizzas can only be done if we invoice it one week prior
- we'll get a pizza up to \$10

- on the online ticket selling site we can have a drop down for more expensive catering options
 - we close 2 weeks before so we can send off what we would like to order to the tav
- capacity is the same
- Oscar will email back the tav if the prices on the website are correct or if it is what they sent him which says "2021"\

Prizes

- every club budgeted around 50\$ in the past for prizes
- club will be reimbursed for things up to those 50 dollars (or however much we choose)
 - if one club spends less money, we compensate by raising how much money that clubs spend and lowerenig the amount the other clubs spend

everyone: talk to your sponsors for prizes

- eg unigames and tactics
- panto can donate tickets as prizes and that is equivalent to them spending 50\$
 - unigames: tactics stuff...
 - unisfa: books
 - ucc: computer
 - panto: tickets
 - these things will be included in the budget

Cost/Profit Split

"Any and all profits of the event are to be distributed evenly among the participating clubs.

All budgeted and approved costs are to be distributed evenly among the participating clubs.

Any unforeseen or unbudgeted losses are to be distributed by negotiation within subcommittee in consultation with club treasurers with the objective of minimising harm to participating clubs.

Any such distribution is subject to final approval from participating club committees.

If negotiations fail to reach a distribution that is accepted by club committees, the subcommittee will approach the Guild to mediate further negotiations between the participating clubs."

- Lorenzo moves to approve this cost split
 - motion passes unanimously

Quiz/Darkmittee

- We will have a discussion together after this meeting
- Minigames
- 2 main ones from previous years:
 - tossing money towards a prize to see who gets it the closest.. :3

- tossing coins. people choose heads/tails and have to sit down depending on what they chose and what the coin landed on

Advertising

- still waiting for EMP and theme
- Cormac and Lara will try make one
 - try making facebook banner and poster
- include
 - logos of clubs and sponsors
 - words: 18 plus events, id required, drink responsibly
 - include guild logo

General business

Meeting closed: 11.50

Action Items

everyone: talk to your sponsors for prizes Lorenzo: do budget stuff Chris: write up the EMP everyone: get your presidents details (phone number, email, legal name) Oscar: Contact the Tav about running the event Everyone: continue thinking of a theme everyone: get your presidents details (phone number, email, legal name) and send them to Chris