

Meeting 1

July 28, 2021

Begin: 1:09 PM

End: 1:49 PM

Agenda:

Attendee : UCC , CFC , DSC;

Absent : CSSC

QUIZ Night Date: (Subject to changes)

- Some time during semester 1
- Week 4 or Week 5
- Day? ⇒ Thursday?
- Specific Date:

Quiz Night Questions:

Kahoot Round ??? maybe ... easier to standardize.

Better on Paper

MC ? Two at a time: Display the questions on the projector in the TAV?

Quiz Rules:

Shame board:

Lose points:

QUIZ Night Venue:

- Smart Casual
- Taver
- Alcohol can be purchased from tav by participants
- Any alcohol deals?
- Order Pizza for the event
- Backup venue for the event ⇒ Ezone.

Marketing:

Canva for the posters:

QUIZ Night Costs: (Confirmation Pending)

Cost per ticket \$15 ???

EventBrite ??

Need to confirm with the TAV;

3 to 4 hours:

Start time: 7:00 PM

End Time: 11:00 PM

Music:

Lofi beat:

Maybe a DJ:

lower music during round:

Prizes:

To be confirmed

Trophies ???

Sponsors:

To be confirmed

Notes:

CFC:

- Anyone has marketing experience? ⇒ No.
- Let's use Canva for the posters.
- Quiz night can't be all tech
- If you, as an organiser, wanna participate in the quiz, inform the rest of the sub committee early, you may not work on the task of creating the questions.
- Prizes?
- Sponsors?
- What time of event is this? Formal, informal? ⇒ Smart Casual.
- Kahoot?
- Ezone as a backup.
- Massive dealbreaker(from what has been heard from other events): What music will we have running in the background ?
- Someone needs to be in control of music....

DSC:


- Sem 1 2021 - looking at Week 4/5
- Marketing-yeah tuff one
- Questions- multiple categories, couple of tech based, not too many
- So far, everyone in here will be helping make questions, organise, MC, therefore cannot compete
- Ask DSC committee about sponsors lol
- Ask DSC about breaking even etc?
- Three hour kahoot... no.
- MC?
- Powerpoint with questions on it as well to help the mc

UCC:

- Have quiz further away from Cameron hall quiz night.
- Better to have it in Semester 1 since that would be easier.
- Give people time to buy tickets next semester.
- Week 4/5
- Can use anyone else from your committees to get some work done given they are good at it.
- Different round of 'tech rounds'.. like general stuff about tech, not too technical.
- Tav booking cost is subject to change
- Agree to share a profit/loss between clubs
- Have more small prizes so everyone(possibly) gets to have a lil bit.
- Maybe have one kahoot round
- Have some organisers mark previous rounds while
- Music **between** rounds....
- Have people walking around monitoring and making sure there's no one using phone to cheat.
- Fortnightly meetings until we set up details. Then once a month, then more frequently once we get close to the event.

Action Items

- @everyone Add questions to the Quiz Night Questions Notion page.

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- @Ash Ithape @Div Bhaw Discuss about CFC Sponsors and their willingness to sponsor the quiz night.
- @Mark Sim Ask DSC About sponsors
- @Alex Barker Ask UCC About sponsors
- Create a poster for the quiz night (Unassigned)
- Decide on prizes (Unassigned)
- Decide on music (Unassigned)
- Appoint someone to control music that day. (Unassigned)
- Figure out booking costs. (Unassigned)