Meeting 5 - 17-02-21.md 4/24/2023

Uncharity Vigil 2021

Meeting #5 17/02/21

Attendance:

Present:

- Alistair (Unigames)
- Chris (Unigames)
- Liam (UCC)
- Michael (PCS)

Late:

Apologies:

• James (PCS)

Absent:

- Will (UniSFA)
- James (UCC)

Meeting Opened: 03:06 pm

Scheduled 3:00pm

Raffle Prizes

- > Unisfa: Get prizes!
 > UCC: Get prizes!
- Clubs which have aquired their prizes:
 - ∘ **UniSFA**
 - o **✓** PCS
 - ∘ □ UCC
 - Some but not all aquired
 - Unigames

Marketing

> PCS: Discord, email, facebook spam

> UCC: Discord and facebook spam

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- > UniSFA: Discord
- > Alistair: Make posters to put around the hall
- Clubs which have done their marketing:
 - ✓ UniSFA
 - o **✔** PCS
 - UCC
 - Unigames
- Posters
 - Alistair did posters digitally, never got printed.
 - Can use it for digital promo, don't need to print them out.

Schedule

- > Everyone: Fill the schedule with your events
- Clubs which have filled in the schedule:
 - ✓ UniSFA
 - PCS
 - □ UCC
 - ✓ Unigames

General Business:

- SafeWA code is done (needs printing)
- Jackie got a float for change

Previous Action Items

Alistair: make Discord event Alistair: Make SafeWA code for covidsafe scan in Alistair: Add door schedule sheet to main schedule page Alistair: Make posters to put around the hall PCS: Discord, email, facebook spam UCC: Discord and facebook spam UniSFA: Discord Unisfa: Get prizes! UCC: Get prizes! Everyone: Fill the schedule with your events

New Action Items

UCC: URGENTLY aquire prizes All: Fill in door availabilities ASAP All: Ensure/lock-in you have someone there on the night to run your events! Alistair: Print SafeWA codes All: Organisers to arrive before 4:00pm on Saturday

Meeting Closed: 03:35 pm